

Approved 9/20/17

MINUTES
VSWEA BOARD OF DIRECTORS MEETING
WEDNESDAY AUGUST 30th, 2017
HS ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT:

Jimmy Wahbeh - President	Chris Allen	Heather Huentelman
Juli Curtin - Secretary	Jessica Jarrett	
Clayton Hopkins - Treasurer	Dru Smith Crain	

MEMBER ABSENT:

Lorie Miller

The President, Treasurer and Secretary were present and a quorum was reached.

GUESTS:

Charlie Burkam - Executive Director	Jean Falconburg	Setsoafia Bright
Jennifer O'Connell - Director of Operations	Charles Keller	Anthony Conventi
Colleen Pope	Amy Setsoafia	

OPENING VERSE

Meeting was called to order at 6.39pm

INTRODUCTIONS

Board members & Administration introduced themselves.

MINUTES

MOTION - to approve minutes from 7/12/17 Regular meeting - Chris, 2nd - Heather, no discussion,
VOTE: 6/0/1.

MOTION - to approve minutes from 8/22/17 Special meeting - Heather, 2nd - Chris, no discussion,
VOTE: 6/0/1

PUBLIC COMMENT

None at this time.

ALLIANCE SERVICE MARK - Charlie Burkam

Refreshing Our Purpose slide show was presented. 2016-2018 District Goals presented.

Goal #1 Math / Goal #2 Discipline / Goal #3 Public Waldorf Service Mark.

Next steps -

Complete self study based on Core Principles with action plan by Oct 27th.

Site visit by Alliance Service Mark team - post Thanksgiving.

Service Mark award Jan 2018.

Discussion occurred around the use of the Service Mark and timing.

Question and discussion around how will we measure Goal #2 - Discipline? Each teacher has developed smart goals to be used within their classroom.

BUDGET & FINANCE - Clayton Hopkins. / Charlie Burkam

Fiscal July 2017 financials were distributed in advance for review.

Net Profit \$175,299. +\$16,584 to budget

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Cash on Hand \$138,414. 27 days unrestricted / 26 days restricted.
Charter Enrollment 315. +1.5 to budget
Private Program Enrollment (FTE) 20. -9 to budget.

Clayton and Jamie plan to present in future a Cash Flow Chart that takes us 6 months out, to include projected income and expenses.

Enrollment numbers as of today was reviewed and discussed.
Grades 229 budget / 229 actual.
HS 67 budget / 69 actual.
Private Program PreK 16 budget / 8 actual. Mixed 17 budget / 13 actual.
Discussion around our private program lower numbers.
What are the reasons why a family does not choose our private program?

This topic can become an agenda item at a later meeting, if so desired, or also consider a working group to discuss further.

DIRECTORS' REPORT - Charlie Burkam

Directors' report was distributed in advance for review.

Topics covered – Enrollment / Finance / Curriculum & Instruction / Student Support / High School / Operations & Site / Development

Question and discussion regarding the recent mold concerns.

Staff recognizes the need for a diversity working group and are committed to creating the group in the near future.

BOARD PLANNING & DISCUSSIONS

* Bylaw Review - Dru is willing to continue this process with Charlie and Jimmy in a working group.

* Auditor RFQ's - audit will be put out for bid. Clayton is pulling together Best Practices and school requirements for this process. Goal for selection would be end of February/early March.

December/January - the Board should be able to review Clayton's findings.

* Board Involvement & Development - Linda Roessler will be spear heading the development plans for this year in conjunction with Administration.

* Volunteerism & Acknowledgements - Discussion occurred about a creating a more consistent, or even automated, process of acknowledgement to families that gift DMS. This topic has been raised several times in the past. Admin staff committed to developing an effective process.

Parent Council will continue to acknowledge Volunteerism.

* Executive Director and Goal Settings - Sept Board meeting.

Heather will work in advance with Charlie on this prior to the Sept Board meeting and present in Sept.

* Board Docket for 2017-2018 - will be placed on Google Drive. Any additions, let Jimmy or Charlie know.

ANNOUNCEMENTS

Feedback on Thank You letter - please provide to Heather.

Next Regular Board meeting - 9/20/17 @ 6.30pm English Room DMHS.

Alliance Board meeting - 9/21/17

MOTION - to adjourn meeting - Clayton, 2nd - Dru, no discussion, VOTE: 7/0/0

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CLOSING VERSE

Meeting was adjourned at 8.20pm

Prepared by Juli Curtin 8/30/17

Edited by Juli Curtin 9/2/17

Edited by Juli Curtin 9/3/17