

Approved 1/23/19

MINUTES
VSWEA BOARD OF DIRECTORS MEETING
WEDNESDAY, DECEMBER 12TH, 2018
ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT:

Heather Huentelman - President	Jessica Jarrett	Sandra Sabbatini Lovelady
Juli Curtin - Secretary	Amy Setsoafia	Gregory Schneider
Clayton Hopkins - Treasurer	Dru Smith Crain-via phone	John Elling
Jimmy Wahbeh	John Tanner	

The President, Secretary and Treasurer were present and a quorum was reached.

GUESTS:

Christie Kriegsfeld- Acting Executive Director
Peter Rennick Michelle Kratzer Shana Hageman April Sauer Kim Baker Lulia Nichols

OPENING VERSE

The meeting was called to order at 6.37pm

INTRODUCTIONS

Board members were introduced by Heather.

Heather presented a Thank You/Gratitude gift to Jimmy Wahbeh for his 8 years of service as President and 10 years serving on the Board.

John Tanner joined the meeting 6:40pm

MOTION - to approve minutes from 11/20/18 Regular meeting - Jimmy, 2nd - Jessica, no discussion, VOTE: 6/0/0

Yea: H. Huentelman, J. Curtin, C. Hopkins, J. Wahbeh, J. Jarrett, D. Smith Crain

PUBLIC COMMENT

April Sauer thanked the Board for their service and expressed her gratitude for Christie Kriegsfeld, as well as, shared her thoughts of DMS.

BUDGET AND FINANCE

Fiscal November financials were distributed in advance for review.

Net profit YTD thru November -\$54,224. \$99,858 under budget

Cash on hand \$26,607. 3 days unrestricted / -2 days restricted

Charter Enrollment ADM 316. 0.5 above budget

Private program enrollment FTE 23. 2.4 under budget

Total Income is down YTD -\$25,397. Clayton to delve into this number further with Jamie. Equalization payment is due to us January 3rd, approximately \$200,000. Expenses should start evening out in January.

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Two outstanding mortgage loans.

\$250,000 loan to Michael Crabtree. Clayton is looking into the possibility of restructuring this loan. Started in 2007, for 20 years.

\$1,700,000 loan with RSF, due to renew in 2020. Principal balance is currently \$1,400,000. Clayton is working with Midfirst bank in the pre-application stage. Monthly payments would increase by \$1000/mth but would allow us the opportunity to work with the capital. Midfirst would review the loan every 5 years. This to be considered further, in the information gathering stage now.

Amy arrived at 6:54pm

Clayton is still reviewing the accessibility of quick books.

Approval of invoices

\$14,396 invoice due to Radar Mayrose dated Oct 23rd. No pending late fees incurred.

\$11,868 invoice due to Radar Mayrose Jan 3rd, 2019.

MOTION - to approve invoices as stated - Clayton, 2nd – Jimmy, no discussion, VOTE: 11/0/0
Yea: H. Huentelman, J. Curtin, C. Hopkins, J. Wahbeh, J. Jarrett, D. Smith Crain, A. Setsoafia,
J. Tanner, S. Sabbitini Lovelady, J. Elling, G. Schneider

REPORTS

Administration Reports – Reports distributed in advance for review. Topics covered :
Business Operations, High School, Curriculum, Enrollment, Student Support Services

DMS student enrollment preferences discussion occurred.

DMS allows only children of staff to receive enrollment preference. State statute allows children, grandchildren or legal ward, but this is not mandated.

Question has arisen in regards to allowance for grandchildren.

Discussion that this should be a board decision. Would the effective date be 2019-2020 school year?

We need to clean up the allowances within our current policy as well.

MOTION - to move to follow the allowances outlined by the current State Statute effective with the enrollment process for the 2019/2020 school year with Administration creating the policy to be followed - Gregory, 2nd - Clayton, discussion occurred. VOTE: 10/1/0

Yea: H. Huentelman, J. Curtin, C. Hopkins, J. Wahbeh, J. Jarrett, D. Smith Crain, A. Setsoafia,
S. Sabbitini Lovelady, J. Elling, G. Schneider

No: J. Tanner

Administration will bring the policy back to the Board in January for vote.

Faculty Report. - no report

Parent Council Report - no report

Transition Planning Work group -

Discussion and possible action regarding transition plan.

Action points are being worked on by Heather and Dru. Transition Planning Work group would like to move this entity to a DMS/Administrative led group/committee, not led by the Board.

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Christie would head up the group including all realms of the school in its collaborative process. Suggested that there is consistency within the separate groups for topics being addressed and discussed.

There will be a Board agenda item each month for an update on the progress of this DMS committee. Dru is willing to work with Christie on topics to be discussed by the committee groups.

Heather and Clayton will be meeting with Peter and Joan on Sunday as a final information gathering session before turning it over.

BOARD PLANNING, POLICIES & DISCUSSIONS

Bylaw discussion

Still in progress and will be brought to the Board in January. Work group consists of Jimmy, Jessica and Dru. New proposed and old bylaws will be sent out to the Board for review and input.

ANNOUNCEMENTS

8th grade play- 12/13/18

Winter Concert- 12/14/18

HS Formal- 12/15/18

Winter Break- 12/20/18-1/2/19, classes start Thursday 1/3/19

Healing Education- 1/5/19 9am-2pm

Garden Work Day- 1/12/19

Town hall- January- TBD, plan to have soil/water expert and mold expert

Next Regular Board Meeting: 1-23-2019 - English Room - DMS High School, 6:30 PM

MOTION - to adjourn meeting - Jimmy, 2nd - Jessica, no discussion, VOTE: 11/0/0

Yea: H. Huentelman, J. Curtin, C. Hopkins, J. Wahbeh, J. Jarrett, D. Smith Crain, A. Setsoafia, J. Tanner, S. Sabbitini Lovelady, J. Elling, G. Schneider

CLOSING VERSE:

Meeting was adjourned at 8:06pm

Prepared by Juli Curtin 12/12/18